

Note that the English version of this document is for your convenience only, the legally binding one is German.

## **Doctoral Supervision Agreement for IMPRS-QBEE**

### ***Preface***

The purpose of this supervision agreement is to establish a formal relationship between doctoral student, their scientific supervisor(s), and the International Max Planck Research School for Quantitative Behaviour, Ecology and Evolution (IMPRS-QBEE) structured program, and to define the scientific aims and timeline of the thesis project. By jointly planning and executing the project in a transparent and well-structured fashion, it is the common goal to conclude a high caliber research project within an appropriate timeframe.

### **§1**

#### **(1)The supervision agreement is reached between the following parties:**

Doctoral student (name, home address, email, phone)

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Supervisor (name, address, email, phone)

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Second supervisor (TAC<sup>1</sup>-member) (name, address, email)

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<sup>1</sup> Thesis Advisory Committee

Third supervisor / mentor (optional) (TAC-member) (opt.- name, address, email)

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**(2) Thesis project and time table**

a) Working title of the thesis project

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b) The doctoral student reports on their progress in regular informal meetings with the supervisor and aims/approaches are adjusted according to incoming results. Moreover, the doctoral student also presents their work on a regular basis in the supervisor’s group meeting. Finally, the doctoral student meets with their TAC (please see; § 16 of the IMPRS-QBEE regulations) on an annual basis.

c) The project starts .....and should be concluded within three to four years.

**§2**

**Doctorate regulations**

(1) Enrollment

The doctorate and their supervisor are members of the IMPRS-QBEE structured program. The doctoral student is/will be enrolled and intends to submit their doctoral thesis to:

- The Department of Biology, University Konstanz (U KN). The graduation criteria of the U KN, as laid down in the *Promotionsordnung and Fachspezifische Regelungen des Fachbereichs Biologie*, (General Provisions of Doctorate Regulations and specific rules of the Department of Biology) apply to their full extent.

- Other (Please specify; official regulations of the degree awarding University apply) and inform the coordinator about your decision:

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(2) Quality assurance

The recommendations for research integrity by the German Research Foundation (DFG), the guidelines of the doctoral statutes, the IMPRS-QBEE regulations, as well as the rules of Scientific Practice of the Max Planck Society apply to the doctoral student and their supervisor(s) alike.

**§3**

***Scientific results and publication***

For details regarding scientific results and publication please refer the IMPRS-QBEE regulations, § 4.

**§4**

***Qualification concept***

The doctoral student is integrated into the training program of IMPRS-QBEE and is obliged to comply with the training program and other regulations set forth in the Regulations.

## § 5

### ***Funding***

- (1) The direct supervisor is responsible for providing the doctoral student's funding in accordance to the IMPRS-QBEE regulations §5 (1c) for a minimum of three years.
- (2) All IMPRS-QBEE doctorates are entitled to 1,500€ of IMPRS-QBEE travel funds during their doctoral work, if membership is confirmed according to §5 (3). Only travelling, accommodation, and fees for conferences and/or workshops can be paid from this source, subject to previous approval by the direct supervisor and the program coordinator.
- (3) To be eligible to receive travel funds and apply for any additional IMPRS-QBEE funds, e.g. Bridge funding, TAC forms and proposal need to be submitted to the coordination office within the defined timeframes.

## § 6

### ***Review time***

The reviewers are obliged to comply with the review period after submission of the dissertation. According to § 8, paragraph 4 of the General Regulations of the Doctoral Regulations of the University of Konstanz, this is three months from the date of submission of the dissertation.

## § 7

### ***Amendment of the Doctoral supervision agreement***

It is possible to amend or change the doctoral agreement by mutual agreement within the framework of the applicable legal regulations.

## § 8

### ***Resolution of disputes***

- (1) Scientific conflicts should be discussed and resolved within the TAC. Members from different groups within and outside the IMPRS-QBEE shall guarantee a balanced composition of experts in the respective area.
- (2) In case of any other disputes or conflicts, the doctoral students are encouraged to approach the IMPRS-QBEE board members and/or the coordinator. Also, the MPI-AB and the Academic Staff Development of the U KN offer free counseling and coaching in English and German.
- (3) The ombudsperson of U KN and/or of the MPI-AB may be contacted in cases of scientific misconduct.

## § 9

### ***Validity***

This agreement becomes valid upon signature of the parties involved after the acceptance of the doctoral student by the department concerned. It is valid until the completion of the review process or, in the case of early termination of the doctoral process, until that time. In the event of a change of supervisor(s), the obligations of the departing supervisor(s) expire. An appropriately modified agreement is to be concluded with the new supervisor(s), which replaces this agreement.

## Doctoral Supervision Agreement for IMPRS-QBEE

With their signature, both the doctoral student and their direct supervisor(s) agree to the above terms of the IMPRS-QBEE doctoral supervision agreement and have read the regulations of the same program.

Date .....

Please add name & surname in print below each of the signatures.

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Signature Doctoral Student

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Signature Direct Supervisor

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Signature Second Supervisor

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Signature Third Supervisor/Mentor (optional)