

Note that the English version of this document is for your convenience only, the legally binding one is German.

Regulations of the International Max Planck Research School for Quantitative Behavior Ecology and Evolution from lab to field of 9 March 2023

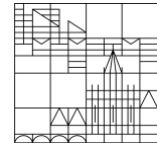
The Senate of the University of Konstanz has decided on February 8th, 2023 the following Regulations, on the basis of § 8 para. 5 in conjunction with § 15 para. § 15 Abs. 7 and § 19 Abs. 1 S. 2 Nr. 10 Landeshochschulgesetz (LHG) in the version of 1 January 2005 (GBI S. 1), last amended by Art. 7 of the Ordinance of 21st, December 2021 (GBI. 2022, S. 1, 2): "Ordnung der International Max Planck Research School für Quantitatives Verhaltens-Ökologie und Evolution vom Labor ins Feld / Regulations of the International Max Planck Research School for Quantitative Behavior Ecology and Evolution from lab to field".

Art. 1

Preface

The International Max Planck Research School for Quantitative Behaviour, Ecology and Evolution from lab to field was jointly applied for by the University of Konstanz and the Max Planck Institute for Animal Behaviour (MPI-AB) on 21st July, 2021 and approved by the President of the Max Planck Society (MPG), Prof. Dr. Stratmann, on 8th November, 2021.

The goal of the structured programme is to provide outstanding doctoral students from around the world with first-class training in a stimulating research environment. The competitive doctoral programme offers its doctoral students an excellent starting platform for a successful career in the fields of quantitative behavioural biology, ecology, evolution, physiology, neurobiology and beyond.



§ 1

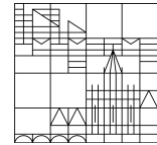
Position within the MPI of Animal Behavior and the Department of Biology of the Universität Konstanz

The International Max Planck Research School is a legally non-independent institution of the Max Planck Institute of Animal Behavior (MPI-AB) and the Department of Biology at the University of Konstanz (U KN) and bears the name IMPRS for Quantitative Behavior, Ecology and Evolution from lab to field (IMPRS-QBEE).

§ 2

Qualification concept / doctorate regulations

- (1) The qualification concept of the IMPRS-QBEE acts in accordance with the Higher Education Act of the State of Baden-Württemberg (Landeshochschulgesetz - LHG).
- (2) The doctoral examination procedure is regulated by the respective valid version of "*Allgemeine Regelungen der Promotionsordnung und die fachspezifischen Regelungen des Fachbereichs Biologie*" (General Provisions of Doctorate Regulations and specific rules of the Department for Biology) of the U KN (in the following: Doctoral Regulation (Promotionsordnung)). It is also the U KN that awards the doctoral academic degree, the German Doctor of Natural Sciences (doctor rerum naturalium, *Dr. rer. nat.*; equivalent to the American PhD). Together with the doctoral degree certificate (Urkunde) awarded by the U KN, the doctoral students also receive a certificate from the IMPRS-QBEE on all the achievements obtained within the scope of the qualification program.
- (3) For doctoral students of external universities, the respective regulations of the home universities are applicable. They also award the doctoral degree and the doctoral degree certificate.
- (4) The IMPRS-QBEE offers a qualification program geared to its objectives, the framework of which is defined in §§ 16 ff of these regulations, and which is organized by the coordinator. All members of the IMPRS-QBEE will participate in the implementation and be called upon to promote further development of the qualification program content.
- (5) Expert guidance shall be provided for each doctoral project and for the doctoral student. This is primarily provided by the direct supervisor and by the Thesis Advisory Committee (TAC) that is formed at the beginning of the doctoral work. The TAC is determined mutually by the doctoral student and their respective supervisor. Further details are regulated in § 16.



- (6) As stipulated in § 2, Para. 2, the doctoral candidate may only apply for the initiation of the doctoral procedure after completing the qualification program pursuant to § 2, Para. 4 and §§ 16 ff.

§ 3

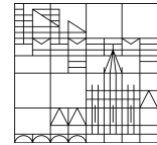
Structure

- (1) The IMPRS-QBEE is composed of the following units
- a. General Assembly; §5-7
 - b. Executive Board; § 8
 - c. Spokesperson and deputy spokesperson; § 9
 - d. Plenary meeting of the doctoral students; §10-12
 - e. Student representative §13
 - f. Coordinator; §14
- (2) The IMPRS may create other organizational units within the scope of these regulations.

§ 4

Scientific results and publications

- (1) In accordance with the rules of scientific practice of the Max Planck Society, the position paper of the German Rectors' Conference (HRK) on good scientific practice at German universities and institutions, and the guidelines for safeguarding good scientific practice of the German Research Foundation (DFG), all primary data must be reliably secured and kept at the site for 10 years; this also includes the clear and comprehensive documentation of the methods used (laboratory notebook/lab book) and all important results. This obligation also includes data that do not support a hypothesis or lead to a publication. The project leader or the researcher is responsible for research data management and thus for the proper preparation, backup and storage of research data. Support is provided by the Research Data Management Services of the U KN and the Max Planck Digital Library.
- (2) Documents such as copies of the lab book, funding applications, manuscripts (and also revisions of manuscripts) and abstracts for conferences may only be taken along with the explicit approval of the direct supervisor after completion of the doctoral procedure.



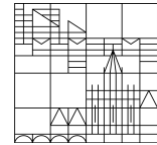
- (3) At least three related papers may be submitted as a dissertation by the doctoral student in accordance with § 8 para. 3 of the General Regulations. At least one of these papers should have been published or accepted for publication in an internationally recognized peer-reviewed scientific journal, with the applicant as first author. In this form of dissertation, a concluding presentation in which the most important independent research results are presented and comprehensively discussed is an integral part of the doctoral thesis. Furthermore, the contribution that the candidate has made to the individual scientific papers, must be specified in a separate section. The dissertation committee determines at an early stage, whether a detailed presentation of the materials and methods used, is to be integrated. As with all publications, the authorship criteria apply as outlined in the Guidelines for Safeguarding Good Research Practice of the DFG, as well as the recommendations of the International Committee of Medical Journal Editors¹.
- (4) The IMPRS-QBEE, MPI-AB as well as the University of Konstanz should be mentioned as affiliations. If IMPRS-QBEE has provided funding, this should be mentioned in the acknowledgements of any form of publication of the above results.
- (5) In all other respects, the regulations described under §13 and §14 in the IMPRS-QBEE cooperation agreement apply to scientific results and publication.

§ 5

Membership

- (1) Any scientist from the MPI-AB or the Department of Biology of the U KN with a doctorate degree can become a member of the IMPRS-QBEE on the basis that the following criteria are fulfilled:
- The person pursues their own research projects related to the field of Quantitative Behavior, Ecology and Evolution from lab to field,
 - The person is sufficiently experienced to supervise a doctoral student (i.e., leading an independent research group, having a competitive publication list and record of third-party funding),
 - The person is in the position to fund the doctoral position for a minimum of three years, at 65% TVöD E13 or equivalent, or to supervise a doctoral scholarship holder candidate, and

¹ ICMJE: Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly work in Medical Journals: <http://www.icmje.org>

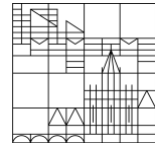


- d. The person actively participates in the annual faculty retreat, as well as other IMPRS activities to the best of their abilities/availabilities, and
 - e. actively supports doctoral students with their TAC, as in § 2 (5).
- (2) New members may be admitted to the IMPRS-QBEE faculty upon application. The executive board examines whether the prerequisites defined in § 5 (1) are met and decides on the admission. Similarly, the board decides on the loss or withdrawal of membership.
- (3) All members should confirm their IMPRS-QBEE faculty membership in writing at each new funding period through the MPG.
- (4) The IMPRS faculty membership is terminated:
- a. if the membership is not confirmed within the period stipulated,
 - b. by a written declaration of withdrawal addressed to the spokesperson,
 - c. upon termination of employment or employment relationship at the MPI-AB or at the U KN, and as soon as a doctoral student is no longer under supervision, and
 - d. if a member of the faculty fails to fulfill the obligations and tasks in accordance with § 6 of these regulations and the membership has been withdrawn by the executive board in accordance with § 5 (2).
- (5) Members whose behaviour systematically leads to conflicts between other members or especially with their doctoral students shall have their misconduct pointed out by the executive board. In case of insufficient improvement efforts, the member will no longer be privileged for the IMPRS-QBEE selection procedure. The doctoral candidate is not affected by this decision and continues to receive support (and, if necessary, support in changing supervisors).

§ 6

Faculty members rights and obligations

- (1) The members are obliged to comply with the rules of these regulations and to actively support the IMPRS program and its doctoral students.
- (2) Members of the faculty may present suggestions to the board/coordination at any time for activities that are to be included within the IMPRS-QBEE program.
- (3) Members must provide evidence of the availability of funds for each of their doctoral students in accordance with § 5 Para. 1c.
- (4) Members of the faculty are obligated to adhere to the rules of good scientific practice stipulated in § 4.
- (5) All the members of the faculty have the right to vote in the general assembly.



§ 7

General Assembly

- (1) The general assembly of the IMPRS-QBEE will take place at least once per year. It will be convened by the executive board in writing including the agenda with at least 14 days' notice.
- (2) The general assembly may be convened within 6 weeks at the request of at least 50% of its members. The request will contain an agenda.
- (3) The spokesperson, the deputy spokesperson or the coordinator will act as chairperson and conduct the meetings.
- (4) The general assembly is responsible for:
 - a. the development of proposals for amendments to these Regulations,
 - b. the election and dismissal of the spokesperson, deputy spokesperson, and the other members of the executive board, with the exception of the representatives of the doctoral students
 - c. the adoption of the report of the speaker and/or the coordinator,
 - d. the curriculum's development, and
 - e. proposing the dissolution of the IMPRS-QBEE.
- (5) The general assembly shall decide by a two-thirds majority of all members on proposals for amendments to these rules and also on the proposal to dissolve the IMPRS.

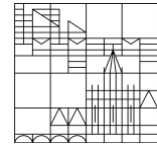
§ 8

Executive Board

- (1) The executive board of the IMPRS-QBEE is composed as follows:
 - a. a representative from the directors of the MPI-AB,
 - b. a representative from the professors of the University of Konstanz,
 - c. two further junior members of the IMPRS-QBEE faculty, one from U KN and another from MPI-AB, and
 - d. two representatives of the Doctoral students, one from U KN and another from MPI-AB.

The aim is to achieve gender parity in staffing.

- (2) The representation of the Directorate and the Professors as well as the two additional members from the circle of junior faculty members in the executive board are elected from their circle in the general assembly. The spokesperson and the deputy spokesperson shall be elected from among the members of the



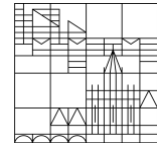
executive board. The representatives of the doctoral candidates shall be elected from their circle in accordance with § 13 paragraph 1.

- (3) The term of office of the members of the board – with the exception of the representative of the doctoral students – is two years. The term of office of the representatives of the doctoral students is one year. Re-election is possible.
- (4) The executive board shall conduct the business of the IMPRS-QBEE. It is responsible for all activities of the IMPRS-QBEE, in particular for the following tasks:
 - a. developing the scientific program and the additional doctoral curriculum in accordance with these Regulations, as well as its coordination and quality assurance,
 - b. coordinating the collaboration with the other graduate programs of the Department of Biology of the U KN, as well as other institutions,
 - c. adoption of the decision on the admission and exclusion of doctoral students and faculty members,
 - d. confirmation of the report of the speaker and/or the coordinator,
 - e. reporting mis-conduct when necessary to the board, as described in §5 (5), and
 - f. final decisions regarding the dismissal of the doctoral student from the IMPRS-QBEE in the event of § 10 (3c).
- (5) The executive board may delegate responsibilities to individual board members. The executive board may also delegate or withdraw the above responsibilities to members or to the IMPRS-QBEE Coordinator by simple majority.
- (6) The IMPRS-QBEE executive board meets at least twice a year. It shall be convened by the Speaker or by the Coordinator in writing, stating the agenda and giving at least 14 days' notice; the Speaker, Deputy Speaker or Coordinator may chair and preside over the meetings.

§ 9

Spokesperson and Deputy Spokesperson

- (1) The spokesperson will manage the IMPRS-QBEE and represent its interests within and outside the MPI-AB and the U KN.
- (2) The tasks of the spokesperson include:
 - a. the responsibility for the appropriate allocation of funds and adherence to the overall IMPRS-QBEE budget in accordance with the annual financial plan approved by the executive board

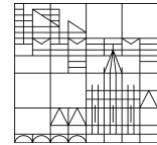


- b. convening and conducting executive board meetings and general assemblies,
 - c. reporting decisions to the executive board as well as to the general assembly and doctoral students, and
 - d. attending quarterly meetings with the coordinator.
- (3) The spokesperson and deputy are supported by the coordinator of the IMPRS-QBEE.
- (4) If the spokesperson stands down prematurely or should the spokesperson be unable to exercise the office duties, the deputy spokesperson will exercise the office until the next election has taken place, during the next general assembly, in accordance with § 7 (4-b). During this period, the role of the deputy spokesperson can be exercised by another member of the executive board.
- (5) The general assembly may vote the spokesperson out of office by electing a successor with a two-thirds majority.

§ 10

Admission and exclusion of doctoral students

- (1) The acceptance of doctoral students in the IMPRS-QBEE will be conducted by the executive board. Those accepted shall be:
- a. the top candidates who were chosen in the IMPRS-QBEE selection procedure which takes place once per year, and
 - b. doctoral students who are in their first year of their doctorate with a faculty member and successfully passed the selection procedure in accordance with § 10 (1-a).
- (2) After completion of the oral examination within the doctoral procedure, the doctoral student leaves the IMPRS-QBEE.
- (3) Doctoral students may be excluded from the IMPRS by the executive board if:
- a. they do not fulfil the requirements for acceptance as a doctoral candidate at the respective institution or the acceptance is revoked or
 - b. the doctoral student violates the "Rules of Good Scientific Practice" of the MPG and the UKN laid down in § 4 or
 - c. the TAC recommends the exclusion of the doctoral student after careful consideration of the doctoral student's project progress and the supervisor's recommendations during the first TAC meeting. A decision must be confirmed by the executive board in accordance with § 8 Para. 4f before the end of six months after the start of the project.



§ 11

Rights and obligations of the doctoral students

- (1) The “*Promotionsordnung*” (*Doctoral Regulations*) and the detailed qualification program from the IMPRS-QBEE as well as the Doctoral Supervision Agreement for IMPRS-QBEE specify the formal frame of the doctoral studies and shall be binding for all the doctoral students of the IMPRS-QBEE. For doctoral students of other universities, the respective regulations of the home universities will be applicable.
- (2) The doctoral candidates may submit proposals to the executive board at any time for activities to be carried out within or supported by the IMPRS-QBEE.

§ 12

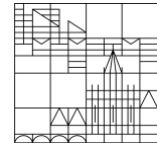
General doctoral student meeting

- (1) The general doctoral student meeting of the IMPRS-QBEE will take place at least once per year. It will be convened in writing with at least 14 days' notice by the doctoral student representative in the executive board; the agenda will be included.
- (2) The general doctoral student meeting may be convened within 6 weeks at the request of at least 50% of the doctoral students of the IMPRS-QBEE. The petition will contain a proposal for an agenda.
- (3) One of the two representatives on the IMPRS-QBEE Board shall chair and conduct the meetings.
- (4) The general doctoral students meeting is responsible for the
 - a. election and dismissal of the representatives of the doctoral student in the executive board with an absolute majority,
 - b. the acceptance of the report of the spokesperson and/or the coordinator, and
 - c. for making suggestions for the curriculum's development.

§ 13

Representation of interests of the doctoral students, representatives on the IMPRS-QBEE Student Council

- (1) During the plenary meeting, which takes place once a year, the doctoral students elect a representation of interests, the IMPRS-QBEE student council. Two representatives of the doctoral students are elected from this council to



represent the interests of the doctoral students on the IMPRS-QBEE executive board. Re-election is possible.

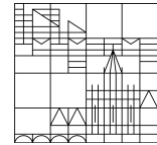
- (2) The two elected representatives of the doctoral students represent the doctoral students and are members of the board of IMPRS-QBEE.
- (3) The representation of the doctoral students elected according to Paragraph 1 shall participate in the general assembly of the IMPRS-QBEE with voting rights; the representation shall exercise its voting rights uniformly with one vote. The representation on the executive board shall also exercise its voting right uniformly with one vote.
- (4) The representation of doctoral students ensures that the interests of doctoral students are represented beyond their presence on the executive board and are included in the development of the qualification program.
- (5) At the plenary meeting of doctoral students, one or both representatives may be voted out of office by election of one or two successors by a two-thirds majority.
- (6) The student council is jointly responsible for:
 - a. establishment of regular meetings concerning the program,
 - b. support of the IMPRS-QBEE program e.g. conferenced, symposia,
 - c. the publication of the IMPRS-QBEE newsletter,
 - d. increasing networking activities between the doctoral students.

All of the above is with support of the coordinator.

§ 14

Coordinator

- (1) The coordinator will be hired at the MPI-AB after being invited by the IMPRS-QBEE executive board for an interview.
- (2) The coordinator is responsible for:
 - a. the organizational handling of the activities of the IMPRS-QBEE,
 - b. supporting the spokesperson, deputy spokesperson, executive board, doctoral students, plenary meeting of the doctoral students and external doctoral candidates,
 - c. organizing the general assembly and the executive board meetings, as well as the additional doctoral curriculum, symposia, workshops, and selection procedures, etc.,
 - d. reporting decisions to the board as well as to the general assembly and doctoral students as requested by the spokesperson.



§ 15

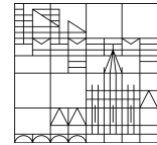
Resolutions, elections, recording

- (1) The executive board and the general assembly of IMPRS-QBEE shall constitute a quorum if, after due invitation, 30% of all members are present. The right to vote is not transferable. If a meeting is not quorate, the next meeting to be convened shall be quorate regardless of the number of those present, if this has been expressly determined in the invitation.
- (2) Unless otherwise stipulated in these regulations, the resolutions shall be passed with a simple majority. Abstentions shall be considered as votes that have not been cast. If the election outcome is a tie, the motion is rejected. Upon request, voting may take place by secret ballot.
- (3) Minutes shall be taken at IMPRS-QBEE executive board meetings and general assemblies and shall be made available to all members of the respective body with the invitation to the next meeting at the latest. The minutes shall be deemed approved if they are not challenged within 10 working days of receipt.

§ 16

General structure of the qualification program for doctoral students

- (1) The IMPRS-QBEE program consists of the dissertation and an additional curriculum. The dissertation is completed under the supervision of the direct supervisor and a Thesis Advisory Committee (TAC).
- (2) The Doctoral Thesis must be an independent work of the doctoral student. It must represent an appropriately formulated and scientifically valuable contribution to the scientific research community.
- (3) The direct supervisor is an IMPRS-QBEE member in whose laboratory/group the doctoral student primarily performs the doctoral thesis.
- (4) Thesis advisory committee (TAC) is a committee of at least three experienced scholars (as a rule, at least senior Post-Doc/group leader) who evaluate and advise the doctoral student on all aspects of his/her/their research and career planning. The TAC is not necessarily part of the examining board.



(5) The additional curriculum contains:

- a. Transferable skills - workshops on individual skills that will enhance the doctoral student's employment opportunities and future career suitability both within and outside academia.
- b. Special research skills - training in techniques relevant to research in quantitative behavioral biology, ecology, and evolution.
- c. Outreach and networking - presentation of results at international conferences, publications in international journals that go beyond the results contained in the dissertation, and explanation of one's own scientific work to the public (in Germany or abroad, e.g. in the doctoral student's home country).
- d. Other scientific activities - active participation in IMPRS-QBEE introductory week and retreats (twice per curriculum) and organizational support of one of these retreats; any other activities relevant to an academic career (e.g. student council) will also be recognized, but not credited.
- e. Scientific events of the IMPRS-QBEE - active participation in events such as lectures, lab seminars, or journal clubs.

All of these curricular elements should be tailored to the specific needs of the individual doctoral student with the support of the TAC.

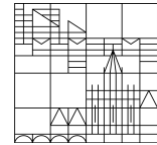
(6) Participation in the IMPRS-QBEE qualification program is certified.

§17

Dissertation and supervision

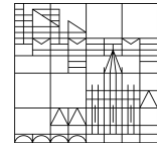
(1) After admission, doctoral students work closely with their direct supervisor to find a dissertation topic. In addition to the supervision by the direct supervisor, doctoral students are also advised and supervised by a TAC. The TAC is composed of the direct supervisor and the 2nd nominated supervisor on the admittance forms of the UKN and at least one other experienced researcher (at least at Post-Doc level). This committee should be formed within the first three months and meet for the first time before the end of the first six months of the contract.

If not already included, an additional 4th TAC member (at Post-Doc level) should be included as an advisory member to create a mentor/mentee side of the program that is of mutual interest and benefit.



A positive evaluation by the TAC members at this meeting is essential for the continuation of the doctoral program.

- (2) At least one of the committee members must be from an organization other than that of the direct supervisors. Members of the TAC are elected jointly by the doctoral student and his/her/their direct supervisor. The purpose of the TAC is to monitor the progress of the work and to advise the doctoral student regarding the development of the research project. In addition, they are expected to assist the graduate student in all aspects of career planning and networking.
- (3) Following DFG guidelines, the doctoral student's lab book(s)/notebook should be reviewed by the direct supervisor on a regular basis, at least before each TAC meeting.
- (4) Within five to six months of admission, the doctoral student should have developed a written draft of a dissertation concept. In this draft, the research questions should be clearly developed starting from a detailed overview of recent research in this specific field. In addition, a methodology section to answer the research questions, possible outcomes and their implications for current research in the field, as well as a timeline with defined milestones are mandatory. A preliminary program for the additional curriculum tailored to this research program should also be presented in the draft proposal. This draft will be sent to all TAC members at least two weeks before the TAC meeting before the start of the sixth month. At this meeting, all committee members will have read the draft in detail and will discuss the proposed dissertation concept in detail, the main aim being to provide critical and constructive feedback to the doctoral student before the actual practical work begins and to confirm that both the doctoral student and the direct supervisor are a good fit.
- (5) The second TAC meeting is to be convened by the doctoral student after twelve months of doctoral studies (= six months after the first TAC meeting). The doctoral student presents his/her/their research progress and submits his/her/their completed written dissertation concept (if only a draft was submitted at the first meeting (para. 4)). Thereafter, the TAC meetings should be convened by the doctoral student at least once a year. Before each meeting, the doctoral student sends a short progress report to each committee member and gives a short (10-minute) presentation at the meeting itself. At these meetings, the research and additional teaching plan for the next period should also be planned/adjusted.
- (6) TAC members are expected to actively participate in the TAC, e.g. read and comment on drafts of manuscripts.

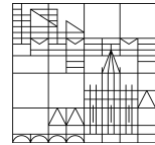


- (7) The doctoral student is obliged to document his/her/their meetings, including the signatures of the TAC members, on the forms provided for this purpose and forward them to the program coordinator. The final dissertation concept must also be signed by the TAC members and submitted within the deadline.

§18

Additional Curriculum

- (1) In addition to their own scientific research, which culminates in the dissertation, doctoral students are required to complete an additional qualification program. This includes courses and workshops on transferable and specific research skills, scholarly and public appearances, and seminars, journal clubs, and retreats. The additional curriculum will be individually tailored to the specific needs of the doctoral student. These activities are designed to enhance the individual skills of doctoral students, promote research collaborations and exchange of experiences with other doctoral students, and broaden horizons in the field of Quantitative Behaviour, Ecology and Evolution.
- (2) The credit system used in the IMPRS-QBEE is closely based on the European Credit Transfer and Accumulation System (ECTS), so that courses taken elsewhere can be credited without any problems (1 ECTS credit = 25-30 working hours = 1 credit point (CP)). Table 1 contains examples of courses that the doctoral student does not necessarily have to take.
- (3) A minimum of 20 (CP) must be achieved in the course of the doctoral studies. 4 CP each are accumulated in the mandatory introductory week as well as the transferable skills, specific research skills and outreach activities. Additional CP may be obtained through other scholarly activities such as retreats, organization of scholarly events, or teaching.
- (4) All doctoral students are required to actively participate in all scientific events organized by their supervisor (Journal Club, laboratory seminars) and to fulfill any other subject-specific requirements.
- (5) Although these additional curricular events are considered very important for the scientific education of the doctoral student, the student's own scientific work has priority in case of field work. Non-attendance at an event, e.g. IMPRS-QBEE Retreat, Introduction Week or a course for which the student has registered in advance, must be approved by the supervisor/coordinator prior to the event.
- (6) The IMPRS-QBEE offers courses and workshops. Nevertheless, doctoral students are encouraged to participate in activities offered by other scientific



institutes and universities if their direct supervisors agree. To receive credit for these external courses, proof of attendance must be submitted to the program coordinator.

- (7) It is the responsibility of the doctoral student to review, document and report their achieved CP to the program coordinator.

Art. 2

Entry into force and constitution

These regulations shall enter into force retroactively as of 1.1.2022. The bodies of the IMPRS-QBEE have already constituted themselves by mutual agreement and elected the first executive board by mutual agreement as of 1.4.2022. The election as well as the actions and decisions taken so far by the executive board are confirmed. The already active and the further admitted members of the IMPRS-QBEE shall elect the next executive board with the term of office starting from 1.4.2024, with the exception of the representatives of the doctoral students, who shall be elected by their plenary meeting, the next time for the term of office starting from 1.4.2023.

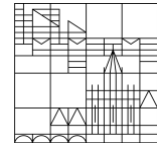


Table 1: Overview of minimum credits per curriculum element

IMPRS-QBEE structured program		Credit points (CP), according to ECTS	
Thesis Advisory Committee	Calculation	Min	
1 st TAC meeting + written draft proposal		-	before 6 months into doctorate
2 nd TAC meeting + written proposal			12 months into
+ 3 rd + 4 th TAC meeting(s)		-	Once per year, each year
Introduction Week Oct		4	
Statistics introduction+ Animal ethics in DE + workshop introduction to PhD + Good Scientific Practice*	days tbc	2 + 1 + 1	Enroll @ Uni, + welcome to IMPRS & visits to locations
Additional curricular elements			
Transferable Skills Workshops: scientific writing, presenting, time management, grant writing, experimental design	Normally, 2-days courses	4	2-day course is worth 1 CP
Specific Research Skills Lab courses, summer schools (AniMove), statistics, first-aid course (in field), data management, Matlab, animal care, internships	According to ECTS	4	Depending on duration of courses
Outreach Activities Presentations at international conferences Public outreach (radio, teaching, newspaper, public talk, ...) Newsletter from IMPRS by D.C. (incl. Alumni interviews) Mentoring another IMPRS fellow beginner	2 CP 1 CP + 1C	4 2 2	Depending on duration of events, activity
Other Scientific Activities Retreat *2 (+ 1*organization) Active participation in PhDnet, teaching, doctoral representative for IMPRS board Hosting speakers at institute Organizing larger symposiums Research Group Lectures, seminars and journal club	Depending on effort	ca. 4 2 + 2 1	Retreat course e.g. career development in & outside of academia and research ethics weekly basis and as individual group leader plan
TOTAL	Minimum	20	
It should be noted that no more than 30 CP are accumulated.			

Annotation:

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