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# Thesis Advisory Committee (TAC) meeting minutes

One TAC meeting participant (faculty or student) should prepare short written minutes of the meeting. The report should be signed by all participants and a copy should be deposited at the IMPRS office. *Please feel free to add a section on how (if) the corona crisis affected your project, this is for future reference.*

**Name of doctoral fellow:**

**Date of meeting:**

**Participating TAC members:**

**Achieved goals in reporting phase:**

**Missed goals, weaknesses:**

**What was proposed to solve these problems?**

**Adjusted project and financial time line:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Year 1** | | | | | | **Year 2** | | | | | | | **Year 3** | | | | | | | **Year 4** | | |
| **Funding** |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| **Doctoral project** |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| ..experiments |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| ..data analysis |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| ..writing |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |
| .. |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |

**Status 1st-author publication:**

**Other comments, suggestions:**

**Milestones until next meeting: Date of next meeting:**

Date, Signature doctoral student Date, Signature direct supervisor

Date, Signature TAC member 2 Date, Signature TAC member 3