

IMPRS-QBEE Fund Authorization (for IMPRS doctoral students)

The IMPRS fund can be used for traveling, housing, and fees for conferences and/or workshops (TRAVEL FUND). Authorization for use of the IMPRS fund has to be signed by the IMPRS coordinator prior to the travel or purchase!

For reimbursement of your expenses, submit the signed forms (fund authorization + travel authorization) together with the (travel) expense report and the original bills at your respective location (MPIAB doctoral students) or to the IMPRS coordination (U KN doctoral students).

Name First name Department

Purpose

Destination

Duration from (date) to Fellow traveler

Expected Costs (Please tick where appropriate and state expected amount.)

Transportation, by medium: €

Accommodation, in: €

Registration fees €

Further costs, explanation: €

I receive partial reimbursement by third party amounting to: €

Total amount requested from IMPRS fund: €

Comment:

Place, date Applicant's signature

To be filled out by the IMPRS coordination

1. Approved by the IMPRS

The use of the IMPRS fund is authorized as requested.

2. Available fund (prior to this request) €

Place, date Signature

Contact: Francisca Rosa Mende, IMPRS coordination TBC, assistant to the coordinator

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Tel: